



LEGAL SOLUTIONS

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THOMSON REUTERS



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GROW Your Business

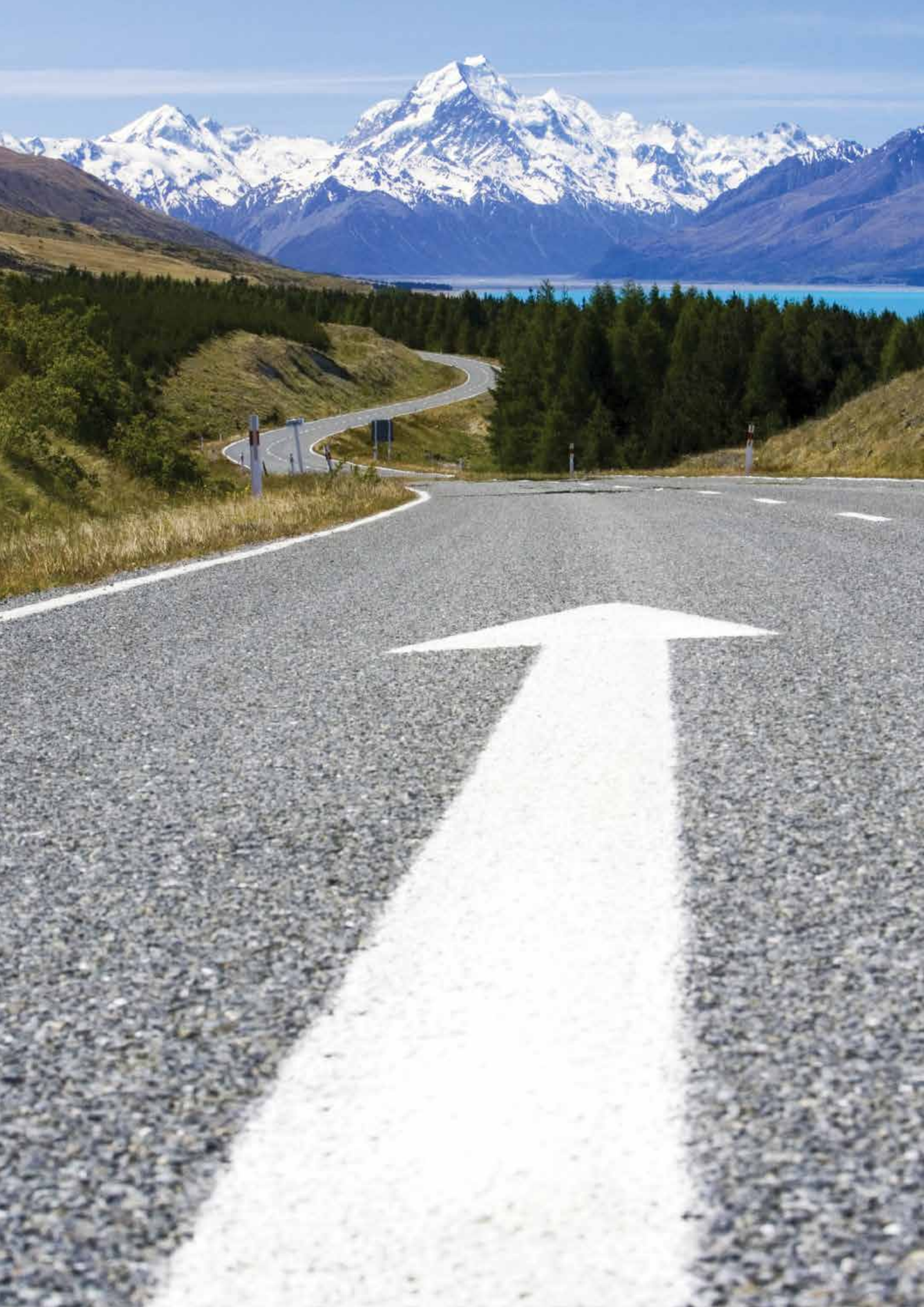
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If you want to manage, practise and grow your firm we have the solution!

INFINITYLAW is a highly featured and fully integrated legal accounting, management and marketing system, customisable in many areas to fit the particular needs of

your firm and individual users. Combine with Thomson Reuters precedents, research and commentary products via Westlaw NZ for a one stop management and information system to maximise service to clients, and the bottom line performance of your firm.



MANAGE YOUR FIRM SUCCESSFULLY WITH INFINITYLAW



HOW YOUR FIRM CAN BENEFIT FROM OUR SOFTWARE

Making better use of fee earner's time

Use Infinitylaw's high productivity tools to enter and access information with minimum effort to help reduce workload, increase productivity and time recovery.

Quality Management

Workflow management of matters, automatic to-do list reminders and critical task escalation to improve productivity and quality of service to clients.

Controlling partner risk

Conflict of interest control, automatic to-do lists, critical task escalation and daily advice on key practice performance indicators help you as a partner monitor your firm's operation and your personal risk.

Growing your client base and fees

Use Client Profiling and Client Relationship Management to market your legal services to targeted individuals and organisations, to increase work from existing clients and gain new clients. Referred-by reporting helps ensure fee earners are generating sufficient new business.

INTRODUCING THE INFINITYLAW TEAM

New Zealand owned practice management software developer founded in 1982. Acquired by Thomson Reuters (Brookers Ltd) in 2012.

The Infinitylaw team are based in Palmerston North with a staff of 21.

Focused on training and support including a large and active user-community that provides an open forum helping to drive ongoing product development.

Recently expanded into Australia. Currently 190 client firms with 3900 users across Australia and New Zealand and still growing!

For more than a century – as both Brookers and Thomson Reuters – a reputation has been built on combining industry expertise with innovative technology to deliver critical information to leading decision makers in the New Zealand legal, tax and accounting markets.

INFINITYLAW FEATURES



FOR LAWYERS

Document creation

Select a precedent from the precedent explorer for fast creation of documents with options to electronically sign, email as a Word or PDF files, and save into document management.

E-Discovery

Extract and categorise discoverable documents from document management for distribution to other parties

Workflow

Manage matter tasks with task lists for different types of matters, automatically assign appropriate people to tasks and monitor progress. Use precedents attached task for document generation.

Billing

Fast creation and review of bills.

To do list

Generated automatically each day the to-do list advises you of tasks to be actioned and other important items that need you attention including: escalated critical tasks, deeds due for

review, matters due to be billed and debtor reminders.

Telephone System

One-click dialling to clients or related parties, automatic incoming caller recognition, dial-back for missed calls. New time record option when taking a call to easily capture phone time.

Name Directory

Holds details of all individuals and organisations you firm has contact with, whether they are clients, contacts within client organisations or other parties such as courts, banks, and other law firms

Client Information

Fast access to all client and matter information. Using your mouse or keyboard you can find, display, print and email client information.

Deeds Register

Details of deeds linked to clients with review dates and deed notes. Hyperlink to document images stored in documents management.

Reports

A wide range of reports is available for monitoring fee earner and team performance and viewing client information. These include:

- Clients, Contacts, Matters, Deeds
- Time, WIP, Fees
- Trust and Deposit accounting
- Personal and Firm Performance

Extranet

Give selected clients controlled online access to information – Documents, deeds, contact details, accounts payable, workflow task status.

Precedent Integration

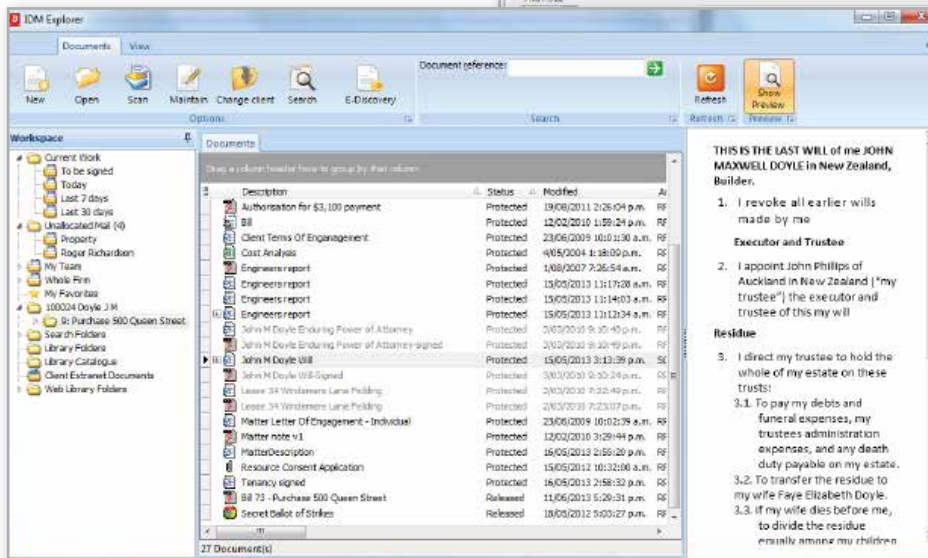
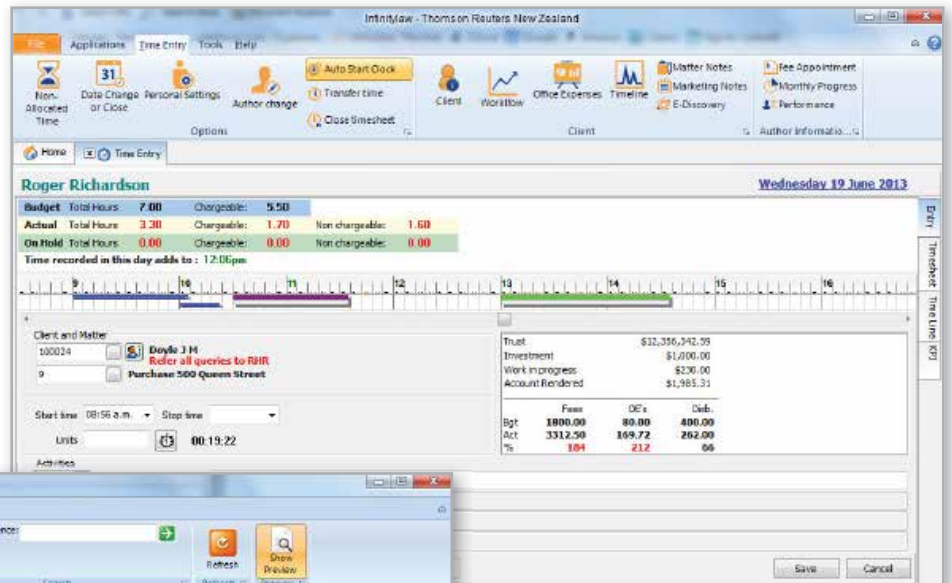
Westlaw and Brookers precedents are being integrated with Infinitylaw to enable you to search for a precedent from within Infinitylaw Precedent Explorer and save your favourites. Auto insert of data from Infinitylaw will be added in the future.

Cloud Hosting

Thomson Reuters can provide Cloud Hosting of Infinitylaw which means you do not need an in-office server and can work from anywhere via Wi-Fi, 3G, or 4G using Windows or Mac PCs.

Time Recording

Designed for speed of access time recording provides multiple clocks, matter budget, matter notes and expense charging. This makes it easy to capture time and maximise fees. Direct access to other key functions: Document Management, Client information, Billing and reports.



Document Management

Store all types of files and documents – documents, emails, appointments, audio and video – with links to clients, matters, and deeds. Full text searching for all searchable files.

FOR LAWYERS

(MOBILE APPS)

Time Recording

Record time on the go with multiple clocks and days just like in the office. Sync back to office via Wi-Fi or 3G to transfer time records and bring back an updated list of matters you are working on.

Personal Client Contact lists

Create auto update list of clients with matters you are currently working on and a fixed list of clients and other contacts in Infinitylaw. These lists can auto sync to Microsoft Outlook and from Outlook or your iPhone or Android device so that you always have contacts details of key clients and contacts with you.



FOR PRACTICE MANAGERS & TRUST ACCOUNTANTS

Trust Fees and Cost Ledger

Manages all financial and time transactions for clients. Can operate with separate fees and cost ledgers or as a combined ledger. Budget for matter fee, expenses and disbursements, pre-set billing triggers, large narration capacity, online receipts and cheques, online banking interface, file numbering.

Mortgage Ledger

Manage client investment in mortgages, collect and pay out interest.

Client Trusts

Comprehensive system for maintaining records and managing family and operating trusts – Settlers, trustees, beneficiaries, debts, loans and trust meetings.

E-Forms

Electronic forms for requesting, authorising and posting payments, receipts, journals and adjustments. Improves accuracy and reduces processing time.

Debtor Management

Staged management of accounts not immediately paid with debtor note recording to track action and client responses. Automatic interest on overdue accounts, instalment payment management. Reminder statements and letters. Comprehensive debtor reports.

Management Reports

A wide range of client, accounting, management, and audit reports. Create your own reports in Excel with automatically exported performance information.

Client Relationship Management

Grow your client base and fees by marketing your legal service to targeted individuals and organisations. Create campaigns based on a wide range of settings on name and client records.

Firm Accounting

General Ledger, Accounts Payable, Assets Register to provide accurate management and timely reporting each month. Assigned fees and other income to specific accounts. Record by branch and team if required. Use standard reports or build your own Excel with automated download of current period's information. Consolidate multiple General Ledgers for reporting if required for multiple entities such as separate operating and asset owning companies.





PRACTISE THE LAW CONFIDENTLY



PRECEDENTS

Our range of over 20 Precedents databases spans the full gamut of legal practice from Alternative Dispute Resolution through to Wills & Estates.

The collection comprises more than 5,000 expertly drafted precedents and statutory forms, all accompanied by practical commentary, checklists and links to our legislation and commentaries products.

For more information please visit www.thomsonreuters.co.nz/forms-and-precedents

WESTLAW NZ

Westlaw NZ makes online legal research easy, providing you simplicity over a complex set of content.

Whether case law, journals, legislation and commentary, precedents or news, Westlaw NZ enables you to research confidently and efficiently.

Features include:

- Flexible navigation enabling free text 'google like' searching to advanced database mining
- Advanced and intuitive filters anticipate your next steps and narrows your results, fast
- Ability to track previous research and return to that activity at a later date
- Create and customise folders to organise, store and retrieve information efficiently
- Choose from over 300 products to ensure content is suited to your practice area.

View the full product list or take a product tour online at www.thomsonreuters.co.nz/westlawNZ



GROW YOUR BUSINESS



FINDLAW LAWYER MARKETING

Thomson Reuters online law directory, Findlaw.co.nz, allows law firms to connect with motivated consumers who need legal information and assistance.

The growth rate since its inception in 2011 has been phenomenal with the site now attracting more than 500 unique visitors per day. That's 10,000+ people per month, all looking for legal information. How do we do this? We have an ongoing Google AdWords campaign that is continuously updated and refined and we ensure organic search engine optimisation is fully utilised through our Learn About the Law section. Learn about the Law publishes weekly articles written in plain English providing potential clients with introductory information

about legal topics. This information helps people understand their legal needs and focus their lawyer searches. Featured on the site is a Find a Lawyer directory that allows the public to search for a firm by legal issue, name and location. An enhanced listing provides a complete overview of your practice, reinforces your reputation, highlights your expertise and maximises your visibility in front of potential clients at the right time – when they're ready to make an informed decision.

For more information please visit www.findlaw.co.nz

The screenshot shows the FindLaw New Zealand website. At the top, there is a search bar with the text 'SEARCH FINDLAW' and a navigation menu with links for 'HOME', 'ABOUT US', 'LEARN ABOUT THE LAW', and 'FIND A LAWYER'. The main content area is titled 'FIND A LAWYER' and includes a search form with options to search 'By Legal Issue', 'By Name', or 'By Location'. Below the search form is a 'FIND ME A LAWYER' button. To the right, there is a 'LEARN ABOUT THE LAW' section with links for 'PROPERTY LAW', 'FAMILY LAW', 'TAX', and 'EMPLOYMENT LAW'. At the bottom right, there is a 'REGISTER YOUR DETAILS' button. The NZLAW logo is visible in the bottom right corner.

CONTACT US

To find out more about Infinitylaw or for any other queries please contact:

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